**Name**

Home Address

(559) phone number email

**OBJECTIVE**

To find part/full time employment in order to…

**EDUCATION**

College School Name 2012 - Present

Location

Diploma/Degree/Major/Certification

High School Name 2012 - Present

Location

Diploma/Degree/Major/Certification

**RELEVANT COURSEWORK**

* AP Calculus
* AP Statistics
* AP Psychology
* GPA 3.8

**WORK EXPERIENCE**

Employer Name 2012 – Present

Address

* Managed money and purchases of products
* When supplies went low, went to manager to get necessary amount of products to restock
* Made sure if I was finished with my shift, at least 3 were always present
* Practiced good customer service

Employer Name 2012 – Present

Address

* Stained wood
* Pulled weeds/cut weeds with a weed eater
* Raked leaves
* Trimmed bushes
* Potted plants and poured new fresh soil
* Swept aftermath of cutting and trimming

**Volunteer Experience**

Captain of the Cross Country Team July - December 2016

* In charge of getting the team organized
* Help organize home races, with setting up, running it, and finish cleaning up
* Communicate with coaches and teammates
* Responsible for organizing varsity workouts

**Languages and Workforce skills**

* [Click here to enter information]

**Interests, Awards, and Activities**

* [Click here to enter information]

**REFERENCES**

Person’s Full Name Person’s Full Name

Contact Address Contact Address

Contact Address Contact Address

Contact phone number Contact phone number

Contact email Contact email

Years Known: Years Known:

How do you know? How do you know?

Person’s Full Name Person’s Full Name

Contact Address Contact Address

Contact Address Contact Address

Contact phone number Contact phone number

Contact email Contact email

Years Known: Years Known:

How do you know? How do you know?